

## Technology and Communication Device Policy

### Positive Expectations:

2. Strive for personal best.
  - e. Use time effectively for intended purpose
4. Respect the rights and safety of others.
  - i. Use personal electronic devices when granted permission and for positive uses
5. Respect your environment.
  - c. Use equipment safely and within appropriate use guidelines

Communication electronic devices (i.e. cell phones, Blackberries) and other personal technology electronic devices (i.e. iPods, games) (herein referred to as electronic devices) are commonly used by many of our students and staff. These electronic devices have many advantages, but can distract and interfere with a respectful and safe learning / working environment. In an effort to model and promote appropriate social behavior with these electronic devices, the following policy will be in place.

Electronic device usage is restricted to use outside of instructional time. These electronic devices are to be **turned off and out of sight during instructional time**. Exceptions may be made by teachers regarding devices that play music. Students who bring electronic devices to school are responsible for their usage and security.

- ❑ Electronic devices are to be off at all scheduled class times, regardless of where in the school the student is located and regardless of whether the student has a scheduled class at that time or not. Electronic devices are allowed to be on prior to classes, during breaks, during lunch, and after school. Should students be under teacher supervision during non scheduled class times, the expectation remains that the electronic devices are to be turned off and out of sight.
- ❑ Electronic recording devices (specifically cameras) must be turned off when in washrooms and change rooms during all school related activities. Privacy laws restrict the use of recording devices without a person's permission. Adult supervisors are permitted to collect electronic devices to assist in enforcing this clause. Staff members supervising extra-curricular and co-curricular activities are permitted to have additional expectations regarding the use of electronic devices.

### Consequences

- ❑ Students not complying with this expectation will be required to turn their electronic device in to the staff member. The electronic device will be returned at the end of the school day from the office.
- ❑ Students repeatedly violating this expectation may be restricted from bringing the electronic device to school for a period of time that will be determined by school administration.
- ❑ Students who are resistant to the enforcement of this policy may be subject to suspension.

Parents/guardians and student must sign that they have read and agree to this policy.

*Effective September 2009*