

Academic Integrity Policy - Assignments Due / Plagiarism (Grade 9 to 12)

Positive Expectations:

1. Be present and on time.
 - a. Have proper materials
 - b. Be positive and ready to work

2. Strive for personal best.
 - a. Be prepared to work cooperatively
 - b. Be respectful to all
 - c. Complete own work
 - d. Work and allow others to work
 - e. Use time effectively for intended purpose

3. Have respect for yourself.
 - a. Strive for academic excellence

Major Assignments due:

Students are expected to hand in assignments on their due date or earlier. Students will submit work completed by the due date, unless previous arrangements have been mutually agreed upon by the teacher and the student. Assignments classified as Major Assignments will adhere to the following guidelines:

- ❑ Students receiving a mark below 35% may resubmit their work for re-evaluation within one week of receiving their assignment back from their teacher. The re-evaluation will be marked at a maximum of 90% of the assignments original value.
- ❑ Students scoring 35% or greater may resubmit their work for re-evaluation within one week of receiving their assignment back from their teacher for full value.
- ❑ The teacher will inform the home of all marks below 50% on major assignments and of the extension.
- ❑ Work received after the one week extension will be marked as a pass (50%), or as “incomplete” or “insufficient evidence”.
- ❑ All work for re-evaluation must be submitted a minimum of one week prior to the administrative mark deadline date (February and June dates determined annually).

Credit may be suspended until major assignments are deemed a pass by the teacher.

Plagiarism:

Students not completing their own work will be required to redo their assignment with a staff witness at a time arranged by the teacher or administration. Parents will be contacted.

- ❑ Repeated incidents of plagiarism would result in the student being required to redo their assignment with a staff witness, but grading would be based on a pass (50%), or as “incomplete” or “insufficient evidence”.
- ❑ Credit may be suspended until required assignments are deemed a pass by the teacher.
- ❑ If a student “steals” another student’s academic property, the student may be subject to suspension.

Parents/guardians and students must sign that they have read and agree to this policy.

Effective September 2009